

St Johns Medical Centre Patient Participation Group **Minutes**

Date: Thursday 8th. October 2020

Time: 11.00a.m.

Location: Zoom meeting.

Attendees: Tracey Cullington [Medical secretary] Nikki Masson-[Deputy Practice Manager.]
Jenni Cussell [Secretary] Elias Haddad [Treasurer]

Apologies: Judith Argles, Rita Tucker.

1. **Welcome-** Nikki M welcomed us to the first zoom meeting.
2. **Apologies** see above. Rita T was trying to attend the zoom meeting but there were glitches. She gave up after 45 minutes.
3. **PPG within the surgery to bring in members.**
 - a. Noticeboard in the surgery. – Due to Covid Jenni was not able to refresh this. It was in desperate need of new backing paper and border. Tracey Cullington has refreshed it for us. We now need to display information on it about the PPG and joining the group and how people do this. We also thought that within the 14,500 patients registered with St Johns there must be a lot of people with skills that would be of use on the PPG. Tracey C agreed it was an idea and was going to look at wording a notice to that effect.
 - b. Posters- to advertise that people can join via the website.
 - c. Response to email. 7 people replied. There are 2 more people interested Paul Gibbins and Sue McQuinn.
4. **PPG online/website**
 - a. Requirements
 - b. Online triage
 - c. PPG Patient survey.

These items were on the agenda, but I wasn't sure what we had discussed on these items. Maybe this can be carried forward to our next meeting in January.

5. Fund raising ideas for the blood pressure machine. Nikki Masson said that we can put a donation advert onto the notice board but unfortunately not online.

Elias H thought that in the current Covid crisis the PPG cannot be expected to raise funds via Tombolas etc. An online donations facility is the safest option available. He has been researching other PPGs nationally to see how they are managing any fundraising efforts.

Elias is sending out 25 fundraising letters to local solicitors' accountants. Jenni helping re distribution.

Jenni has just heard [12-10-2020] from Roger Graves of the Rotary Swimarathon and they have pledged £500 towards the Engage Touch machine. So, £4,000 to go!

6. Chairperson / Treasurer / Secretary nominations

Treasurer- Elias Haddad willing to stand. Secretary- Jenni Cussell willing to stand in a temporary capacity.

7. Any other business

Post New members to contact sjmcppg@gmail.com

Elias to send links to Nikki/Tracey for NHS medical centres using online donations.

This Practice is encouraged to ratify the proposed donations feature, because the new PPG web pages cannot be implemented until this matter is resolved.

Next meeting (virtual via Zoom) on 8th January 2021.